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west virginia department of environmental protection

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Harold D. Ward, Cabinet Secretary  
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**MEMORANDUM**

**TO:** Katheryn Emery, P.E., Program Manager, DWWM

**FROM:** Jason Billups, P.E., DWWM

**DATE:** November 10, 2025

**SUBJECT:** Pendleton County Public Service District  
IJDC Application - 2025W-2723  
Troublesome Valley Water Extension  
Engineer Fee Variance Request

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**RECOMMENDATION**

The request submitted by Cerrone Associates for the above referenced project has been reviewed and is technically feasible.

**DISCUSSION**

The proposed project requires additional justifiable work as part of this project. When removing the costs for these services, the total engineering costs are well below the allowable fee per the ASCE curve. Additional services include aerial mapping, easement services, and geotechnical work (totaling \$50,000).